

**THE CONSTITUTION**  
**OF**  
**THE FEDERATION OF COMMUNITY- TECHNICAL COLLEGE FACULTY**  
**AMERICAN FEDERATION OF TEACHERS LOCAL # 1942**

**REVISED                      1997**

**ARTICLE I. NAME:**

This organization shall be known as The Federation of Community-Technical College Faculty.

**ARTICLE II. OBJECTIVES.**

The objectives of this Federation will be:

1. To bring the Community-Technical College Faculty of Connecticut into relations of mutual assistance and cooperation.
2. To obtain for its members all the rights to which they are entitled.
3. To raise the standards of the Colleges and the profession by securing the conditions essential to the best professional service.
4. To promote such a democratization of the State Community-Technical Colleges as will enable them better to equip their students to take their places in business, industry, and the social, cultural and political life of the community.
5. To promote the welfare of the citizenry of the state by providing progressively better educational opportunities for all.
6. To oppose all forms of discrimination in education.

**ARTICLE III. MEMBERSHIP.**

Section I.

This organization shall consist of employees of the State Community-Technical Colleges as certified by the Connecticut State Board of Labor Relations in Case NO. SE-3258, Decision NO. 1373 dated March 10, 1976, and Case NO. SE-12,880 Decision NO.3067 dated January 7, 1993 and the Memo of Agreement (4C's-AFT) regarding unit placement (1997). Those included are all Faculty, including Librarians, Counselors, Department Chairpersons and Program and other such Coordinators whether full-time, part-time, or retired. Those excluded are: Presidents, Vice Presidents, Deans, Associate Deans,

Registrars, Central Office Staff, and all others excluded by statute.

Section II.

No discrimination shall be shown toward individual members or applicants for membership because of race, sex, age, economic beliefs, sexual orientation, religious beliefs, or political beliefs or activities.

Section III.

Nothing contained in this article shall permit this organization to admit into membership non-teaching persons who hold the position of Dean or any higher position.

**ARTICLE IV. OFFICERS.**

Section I.

The elected officers of this organization shall be: a President, a Vice-President from each college, an Executive Vice-President, a Vice-President for retirees, a Vice-President for part-timers, a Treasurer, and an Executive Secretary and shall be elected at the annual Convention in the even numbered years. Only members in good standing shall be eligible for office. Vacancies shall be filled as prescribed in Article V, Section II.

Section II.

The President shall be the chief executive officer of the organization. It shall be his/her duty to administer all of the affairs of the organization as determined by the Convention and the Executive Council.

Section III.

The Vice-Presidents shall be under the supervision of the President and upon failure of the President to perform his/her duties of his/her office shall act on his/her behalf in the order of succession as determined by the Executive Council. Such duties shall be taken over by the Executive Vice-President until the next Executive Council meeting.

Section IV.

The Executive Secretary will receive and reply to all correspondence directed to the organization. He/she shall record the minutes of all general and Executive Council meetings. He/she shall maintain records of all his/her activities and shall maintain the repository of all records of the organization.

Section V.

The Treasurer shall be responsible for the collection and safekeeping of all dues, assessments, and other monies, which accrue to the organization. He/she shall disburse such monies as are directed by the Executive Council. He/she shall maintain proper records of all his/her activities and submit a financial report to the annual convention.

Section VI.

An Executive Committee consisting of the elected officers specified in Section I shall be empowered to act on behalf of the Executive Council between meetings of the Executive Council on matters passed by the Executive Council.

**ARTICLE V. EXECUTIVE COUNCIL.**

Section I.

The Executive Council shall consist of:

- a. Elected officers of the organization as prescribed in Article IV, Section I, plus
- b. The Chapter President from each of the State Community-Technical Colleges, plus
- c. One additional representative for every 10 members or fraction thereof at each State Community-Technical College.

Section II.

The Executive Council shall have the power to order an election to fill vacancies in its membership in consonance with the provisions of this Constitution.

Section III.

The Executive Council shall have the power to interpret and enforce this Constitution and to make rules not in conflict with this Constitution and shall report such rules to the succeeding Convention for approval or rejection. Any interpretation of the Constitution by the Executive Council may be appealed at any subsequent Convention.

Section IV.

The Executive Council shall establish such committees, as it deems necessary, not inconsistent with the Constitution. Such committees shall contain at least one member from each College.

Section V.

The Executive Council shall meet at least six times a year inclusive of the annual Convention.

Section VI.

The Executive Council shall have the authority to deal with all affairs of the Federation in the period between the Conventions. Decisions shall be made by a simple majority vote of those present.

Section VII.

The Executive Council may authorize the President to appoint a committee of three members of the Executive Council to conduct an investigation of a local chapter upon the appeal of the officers or of the executive board, or thirty percent or more of the local membership. In any of these situations the committee shall conduct an investigation and make a full report, with recommendations to the Executive Council, which shall have the power to take appropriate action to resolve the matter.

**ARTICLE VI. CONVENTIONS.**

Section I.

Conventions of this organization shall be only at such time and in such place as the Executive Council may determine.

Section II.

Delegates to the AFT, AFL-CIO, and CFEPE conventions shall be elected at the annual Convention, in the even numbered years.

**ARTICLE VII. REPRESENTATION.**

Section I.

Each member of this organization is entitled to one vote at the annual Convention.

Section II.

A nominating committee will be formed within 120 days before the annual convention. Its role will be to solicit recommendations from the membership and to recommend a slate of nominations to the executive council at least 60 days prior to the annual Convention. The chapter presidents will inform their chapter members within 10 working

days thereafter. Any other nominees must make themselves known to the nominating committee chairperson at least 30 days prior to the annual Convention. Any such self-nomination must be made via certified mail to the nominating committee chairperson. Such mailing must be received by the chairperson at least 30 days prior to the annual Convention for inclusion on the ballot.

Section III.

Voting shall be based on a simple majority of the votes made from the floor at the annual Convention.

**ARTICLE VIII. DUES.**

Membership dues rates shall be determined at the annual Convention.

**ARTICLE IX. AMENDMENTS.**

(Governed by Robert's Rules)

Section I.

A proposed amendment to the Constitution may be presented to the Executive Council by any of the following:

- a. Local Chapter
- b. Fifteen percent of the active membership
- c. Executive Council.

Section II.

Amendments must be voted upon by referendum vote within 60 days after submittal to a meeting of the Executive Council.

Section III.

Referendum shall be by secret ballot. Approval must be made by two-thirds (2/3) of the membership voting.

**ARTICLE X. AFFILIATION.**

This organization shall maintain affiliation with:

- a. American Federation of Teachers (AFT)
- b. Connecticut Federation of Educational and Professional Employees (CFEPE)
- c. American Federation of Labor and Congress of Industrial Organizations (AFL-CIO)
- d. other appropriate organizations.

**ARTICLE XI. PARLIAMENTARY AUTHORITY.**

The rules contained in Robert's Rules of Order-Revised shall govern this organization in all cases to which they are applicable and which they are not inconsistent with rules regularly adopted by the organization.

**REVISED** **1997**

Revised & Approved  
4/30/97